



High Plains Mental Health Center complies with applicable Federal civil rights laws and does not discriminate on the basis of race, color, national origin, age, disability, sex, religion, sexual orientation, gender identity or any other protected class. High Plains Mental Health Center does not exclude people or treat them differently because of race, color, national origin, age, disability, sex, religion, sexual orientation, gender identity or any other protected class.

High Plains Mental Health Center:

- Provides free aids and services to people with disabilities to communicate effectively with us, such as:
 - Qualified sign language interpreters
 - Written information in other formats (large print, audio, accessible electronic formats, other formats)
- Provides free language services to people whose primary language is not English, such as:
 - Qualified interpreters
 - Information written in other languages

If you need these services, contact Charlene Anderson, Manager of Quality Improvement.

If you believe that High Plains Mental Health Center has failed to provide these services or discriminated in another way on the basis of race, color, national origin, age, disability, sex, religion, sexual orientation, gender identity or any other protected class, you can file a grievance with: Charlene Anderson, Manager of Quality Improvement, 208 E 7th Street, Hays KS 67601, (785) 628-2871 (phone), (785) 628-1438 (fax). You can file a grievance in person or by mail or fax. If you need help filing a grievance, Charlene Anderson, Manager of Quality Improvement, is available to help you.

You can also file a civil rights complaint with the U.S. Department of Health and Human Services, Office for Civil Rights, electronically through the Office for Civil Rights Complaint Portal, available at <https://ocrportal.hhs.gov/ocr/portal/lobby.jsf>, or by mail or phone at:

U.S. Department of Health and Human Services

200 Independence Avenue, SW

Room 509F, HHH Building

Washington, DC 20201

1-800-368-1019, 800-537-7697 (TDD)

Complaint forms are available at <http://www.hhs.gov/ocr/office/file/index.html>

